



Historic Downtown Chelan Association

Communications Volunteer

Position Summary

This volunteer position helps the Executive Director develop newsletter content twice a month.

Position Requirements

Each month, a one-hour meeting with the Executive Director to brainstorm topics for the newsletter. Review content from past newsletters. Write content for 2-3 newsletters per month.

Time Commitment:

- Meetings: 1-2 hours per month
- Content Writing: 1-2 hour per month

Position Support

Executive Director and design team (i.e. custom graphics, photos, etc.) will be available to help with newsletter production and distribution.

Contact

Erin McCardle, Executive Director
(509) 264-8828
hdca@nwi.net

The Historic Downtown Chelan Association is a 501(c)3 volunteer-based Promotion whose mission is to lead the charge in shaping the future while preserving the past of historic downtown Chelan.